

TOWN OF DAVIE POLICE PENSION PLAN MEETING MINUTES

May 14, 2019
4:00 P.M.

The regular meeting of the Town of Davie Police Pension Plan Board of Trustees was called to order on behalf of the Board by Mr. Dave Williams – Precision Pension Administration - on May 14, 2019 at 4:01 P.M. at 13790 N.W. 4th Street, Suite 105, Sunrise, Florida.

TRUSTEES PRESENT:

Mr. Thomas DiMeglio – Board Chairman; Mr. Larry Davis – Board Secretary (attended via telephone and left at 4:50 P.M.); Mr. Jack Mackie, Mr. Paul Ortenzo and Mr. Ed Taylor – Board Trustees. Mr. Danny Perez – Trustee Training Program.

ABSENT and/or EXCUSED:

Mr. Greg Brilliant

OTHERS PRESENT:

Mr. Dave Williams – Precision Pension Administration; Mrs. Patty Ostrander - Administrative Assistant; Mr. David Lee – Dahab Consulting; Mr. Don Dulaney & Ms. Lindsey Singer - Dulaney & Company; Mr. Stu Kaufman - Klausner, Kaufman, Jensen & Levinson; Mr. Tom Capobianco & Mr. Andrew Morey – LMCG Investments; and Ms. Richelle Hayes – American Realty (left at 4:20 P.M.).

It should be noted that there was a quorum for the Board to have an official meeting.

PUBLIC DISCUSSION:

None

CONSENT AGENDA:

None

APPROVAL OF THE MINUTES:

The Board reviewed the April 09, 2019 Town of Davie Police Pension Plan meeting minutes. Mr. Taylor made a motion to approve the minutes as presented, seconded by Mr. Mackie. The Motion Passed 5-0.

WARRANTS APPROVED BY BOARD:

After review and consideration of warrants 1217 – 1235, a motion to approve was made by Mr. Taylor, seconded by Mr. Mackie. Motion Passed 5-0.

WARRANT 1217

Payment of \$110.53 to American Express for office supplies.

WARRANT 1218

Payment of \$19,629.92 to PNC Capital Advisors for quarter ending 03/31/19 investment services

WARRANT 1219

Transition from active DROP to Normal Retirement payment of \$7,108.18 for Mr. Ronald Bradley beginning on 06/01/2019.

WARRANT 1220

Transition from active DROP to Normal Retirement payment of \$7,630.93 for Mr. Gregory Gasse beginning on 06/01/2019.

WARRANT 1221

One Time Drop Distribution in the amount of \$125,000.00 for Mr. Lance Seltzer.

WARRANT 1222

Payment of \$14,434.11 to Clearbridge Investment, LLC for 1st Quarter 2019 mid cap investment services.

WARRANT 1223

Payment of \$21,772.37 to Clearbridge Investment, LLC for 1st Quarter 2019 large cap investment services.

WARRANT 1214

Payment of \$6,696.75 to Klausner, Kaufman, Jensen & Levinson for legal services during the month of April 2019.

WARRANT 1225

Payment of \$1,581.00 to Dulaney & Co for actuarial services during the month of March 2019.

WARRANT 1226

Payment of \$18,536.21 to Dahab & Associates, Inc for professional services for the 1st Quarter 2019.

WARRANT 1227

Payment of \$294.58 to American Express for office supplies.

WARRANT 1228

Payment of \$512.23 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the R & D account.

WARRANT 1229

Payment of \$2,584.77 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the Mutual Fund account.

WARRANT 1230

Payment of \$4,064.08 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the GHA Fixed account.

WARRANT 1231

Payment of \$1,622.07 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the Lyrical Asset account.

WARRANT 1232

Payment of \$1,012.02 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the Clearbridge Mid Cap account.

WARRANT 1233

Payment of \$975.70 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the LMCG account.

WARRANT 1234

Payment of \$1,104.08 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the PNC account.

WARRANT 1235

Payment of \$1,986.38 to Fiduciary Trust Company for 1st Quarter 2019 custodial fees for the Clearbridge Large Cap account.

NEW/UNFINISHED BUSINESS:

MONITOR REPORT – DAHAB:

Presenting on behalf of Dahab Associates was Mr. David Lee. Mr. Lee advised that as of March 31, 2019 the Davie Police Pension Plan was valued at \$170,724,207, representing an increase of \$12,943,730 from the December quarter's ending value of \$157,780,477. Last quarter, the Plan posted withdrawals totaling \$2,522,964, which partially offset the portfolio's net investment return of \$15,466,694. The Plan returned 9.8% net of fees for the quarter outperforming the Shadow Index by 1.0%. Over the trailing twelve month period, the portfolio lost -0.7%, which ranked in the 83rd percentile. Since March 2009, the account has returned 10.3% annualized and ranked in the 36th percentile.

LMCG INVESTMENTS:

Presenting on behalf of LMCG Investments was Mr. Andrew Morey and Mr. Tom Capobianco. Mr. Morey advised that as of March 31, 2019 the Davie Police Pension Plan Small Cap Growth portfolio was valued at \$8,675,178, representing an increase of \$1,433,501 over the December quarter ending value of \$7,241,677. Last quarter the Plan posted withdrawals totaling \$17,501 which partially offset the portfolio's net investment return of \$1,451,002. For the quarter ending March 31, 2019, the portfolio returned 20.1% outperforming the index by 3.0%. For the trailing year, the portfolio returned 9.3% outperforming the index by 5.5%.

AMERICAN REALTY:

Presenting on behalf of American Realty was Ms. Richelle Hayes. Ms. Hayes advised that to date, the Davie Police Pension Fund has made net contributions of \$3,500,000. As of March 31, 2019, these assets were valued at \$5,946,962. Ms. Hayes advised that the investment has returned .93% for the 1Q2019, 3.83% for the one year return, 3.92% for the three year return average, and 4.28% for the five year return average. The one year and first quarter 2019 returns have exceeded the index performance, while the three year and five year returns have slightly trailed the index.

ATTORNEY REPORT – KKJ&L:

Updated Summary Plan Description – Mr. Kaufman presented the revised Summary Plan Description for Tier 1 and Tier 2. Motion to accept the Summary Plan Descriptions by Mr. Ortenzo, seconded by Mr. Mackie. Motion passed 5-0.

Mr. Kaufman updated the Board on the contracts for the new managers. The side letters were sent to Sound Mark and UBS. The contracts were signed and completed for Bloomfield. Mr. Kaufman reminded the Trustees about their annual upcoming conference on June 10th through June 12th.

Mr. Davis asked Mr. Kaufman for an update on the Attorney's review of the ADA requirements for all websites. Mr. Kaufman said they should have an update by the end of the month, and this will be discussed at their conference.

ACTUARY REPORT – Dulaney & Co:

Mr. Don Dulaney & Ms. Lindsey Singer presented the Chapter 112 report. Mr. Williams asked Mr. Dulaney to highlight the disclaimer in red and send an electronic version so it can be posted on the website. Mr. Dulaney confirmed to Mr. Williams that the 9.5% reported in the hard copy to the Board, cannot be uploaded to the State of Florida website.

PLAN ADMINISTRATOR:

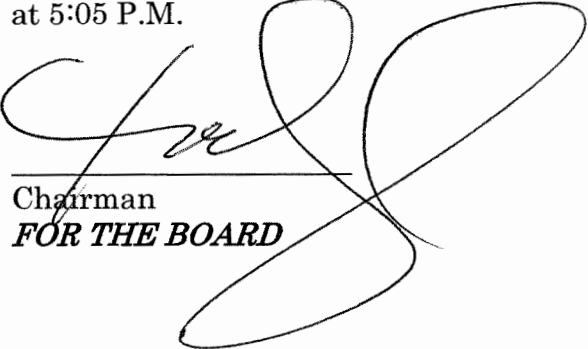
Mr. Williams advised the Board that the Town of Davie Police Pension website has received secure status from I.T. manager Oakwater Technologies, and Google, which hosts the website.

Mr. Williams expressed to the Board that Precision Pension Administration has proudly served as the Plan's Administrator since 2011. Mr. Williams indicated that the last increase for services was in October 2014. As such, he requested the Board to consider a CPI adjustment of 6.05% (which is the CPI from October 01, 2014 through October 01, 2018) to become effective June 2019. Mr. Williams indicated that he was not asking the Board to consider any retroactive payments. Then, going forward, an annual adjustment based on the CPI each fiscal year. The Board by consensus agreed to consider the matter at the July 2019 meeting and asked that the matter be placed on the agenda. Mr. Williams closed by thanking the Board for the opportunity to serve them.

OPEN DISCUSSION:

ADJOURN:

Mr. Mackie made a Motion to adjourn the meeting. Mr. Taylor seconded the Motion. Motion passed 4-0 (Mr. Davis was not present for the vote). The meeting was adjourned at 5:05 P.M.



Chairman
FOR THE BOARD