

TOWN OF DAVIE POLICE OFFICERS' PENSION FUND

C/O Precision Pension Administration, Inc.

13790 NW 4 Street, Suite 105

Sunrise, Florida 33325

Phone: 954.636.7170

Toll Free Fax: 866.769.0678

MINUTES

OCTOBER 11, 2011 REGULAR MEETING

The regular meeting of the Board of Trustees of the Town of Davie Police Officers' Pension Plan was called to order by Chairman Greg Brilliant on October 11, 2011 at 5:03 p.m. at the Town of Davie Police Department, 1230 South Nob Hill Road in Davie, Florida.

TRUSTEES PRESENT:

Chairman Greg Brilliant, Secretary Larry Davis, Trustee Jack Mackie, Trustee Ed Taylor, and Trustee Thomas DiMeglio.

OTHERS PRESENT:

Fund Attorney Adam Levinson, Actuary Don Dulaney, and Plan Administrator Bob Dorn.

APPROVAL OF MINUTES:

The Board of Trustees reviewed the minutes for the October 11, 2011 meeting. Trustee DiMeglio moved to approve the October 11, 2011 minutes. Trustee Mackie seconded the motion. The motion passed 5-0.

CONSENT AGENDA FOR APPROVAL:

WARRANT 171

This Warrant was for a settlement amount in the Michael Necolettos lawsuit. The amount was for \$70,000.00. The Board reviewed the Warrant and settlement agreement. Trustee Mackie made a motion to approve Warrant 171 in the amount of \$70,000.00. Trustee Davis seconded the motion. The motion passed 5-0. Chairman Brilliant and Trustee DiMeglio executed Warrant 171.

WARRANT 172

This Warrant is for the monthly amount for recently retiree Anthony Vitale pension. The amount is \$5,261.22. The Board reviewed the Warrant 172. Trustee Mackie made a motion to approve Warrant 172 in the amount of \$5,261.22. Trustee Davis seconded the motion. The Motion passed 5-0. Chairman Brilliant and Trustee DiMeglio executed Warrant 172.

WARRANT 173

This Warrant is for 75% of Anthony Vitale's DROP Account to be paid to Midland National at Anthony Vitale's request. The amount is for \$300,396.89. The Board reviewed the Warrant 173. Trustee Taylor made a motion to approve Warrant 173 in the

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amount of \$300,396.89. Trustee Mackie seconded the motion. The Motion passed 5-0. Chairman Brilliant and Trustee DiMeglio executed Warrant 173.

WARRANT 174

This Warrant is for services rendered by Rhumblin Advisors for investment fees for 2nd Quarter 2011. The amount is \$1,639.00 The Board reviewed the Warrant 174. Trustee Davis made a motion to approve Warrant 174 in the amount of \$1,639.00. Trustee Taylor seconded the motion. The Motion passed 5-0. Chairman Brilliant and Trustee Taylor executed Warrant 174.

ATTORNEY REPORT:

Fund Attorney Adam Levinson advised that the lawsuit with Michael Necolettos has been paid. Mr. Levinson advised that Mr. Necolettos received his funds in the amount of \$70,000.00.

Mr. Levinson advised there is a pending issue of tax contributions of pre-taxed or post taxed on the retiree's 10-99 forms. Mr. Levinson advised the Board of the legal aspects of the posting and it was up to the Board to decide when to start the posting the pre and post-tax retirement earnings. Trustee Taylor advised that he would suggest that it start in January 2012 to start the new-year. The Board agreed to start the posting in January 2012. The Actuary will be notified to conduct the calculations for each retiree to determine if they have any post tax retirement for 10-99. Mr. Dorn advised that the Bank will be notified after the Actuary determines this.

Mr. Levinson advised that there are many scenarios in which a retiree has the same name as a son or daughter. Mr. Levinson advised that the notice for the name and notary could still be correct when a son or daughter signs the form, but it is not the intent of the form. Mr. Levinson advised that there should be checks done more frequently as well as social security number checks for deaths. The Board discussed this issue and agreed to have the Plan Administrator obtain several quotes to check on retirees on a quarterly basis.

Mr. Levinson advised that the terms of the Board members can be increased from two years to four years. Mr. Levinson advised that if the Board agreed to do this, then the terms will not all expire at the same time. Mr. Levinson advised that this would mean 2 members up at a time. Trustee Mackie advised that he would like to see the extension of the terms from two to four years. The Board agreed with this. Mr. Levinson advised that he would get back to the Board on this issue.

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ACTUARY REPORT

Mr. Don Delaney advised that he has been tracking the contributions from the Town of Davie to the Police Pension Fund from October 1, 2010 to September 27, 2011. Mr. Dulaney advised that based upon the fund's custodian, Salem Trust, the total Town of Davie Contributions during this time period is \$5,566,794.00 (which includes \$239,414 prepaid contributions). Mr. Dulaney advised that the Total State contributions for this period are \$ 611,838.00. Mr. Dulaney advised that the total Town Of Davie and State of Florida contributions to the fund were \$6,178,632.00.

Mr. Dulaney advised that under the revised State mandate the Town of Davie's contribution is not a fixed number but a percentage of covered payroll. Mr. Dulaney advised that the emerging covered payroll percentage is 49.2% which represents the results of his actuarial impact statement for the implementation of the Tier-Two Plan. Mr. Dulaney advised that he consulted with Mr. Beckendorf (Administrator of the City's Police and Fire Plans) and Ms. Patricia Shoemaker with the State.

Mr. Dulaney advised that the City's covered payroll through September 27, 2011 was \$12,564,521.00. Mr. Dulaney advised that he would then take 49.2% of the covered payroll amount which would be computed to give him the number of \$6,181,744.00 as the total required Town and State contributions to the plan. Mr. Dulaney advised that he is unsure whether the amount of covered payroll included the cap of 300 hours of overtime. Mr. Dulaney advised that he believes it is, but will get a determination by the City on this number.

Mr. Dulaney advised that he was asked a question about the billing topic of preparation for attendance of the Board meeting. Mr. Dulaney advised that there are numerous items that go into this topic that is not listed. Mr. Dulaney advised that he meets with his staff before the Board's meeting as well as after to discuss all items pending or new items for the plan. Mr. Dulaney advised that it is very important for the actuary to be at the meeting so there is no misunderstanding as well as solving problems that may arise at meeting for the Board. Mr. Levinson advised that is important to have the actuary at every meeting is possible. A Trustee advised that what value can you put on having the plans actuary at every meeting to answer questions. The Board agreed to have the actuary at every meeting if possible and Mr. Dulaney advised that they would change the topic for the billing purposes.

PLAN ADMINISTRATOR

Mr. Bob Dorn advised that the transition is under way with the previous administrator. Mr. Dorn advised that we are scanning documents into our system and it is a process that

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will take some time. Mr. Dorn advised that the new office will be at 13790 NW 4th Street, Suite 105, Sunrise, Florida 33325.

Mr. Dorn advised that the retirement process for Anthony Vitale, Diane Arndt and Nancy Cook is under way and waiting for the forms to be returned.

Mr. Dorn advised that the audit process is starting. Trustee Davis advised that he would like to have the trustee's packets copied double sided to conserve paper. The rest of the Board agreed also to this instead of single sided.

NEW BUSINESS

Chairman Brilliant advised that after the next meeting we will hold a special meeting for retirement planning. Mr. Brilliant advised that we will have the Pension Board's vendors, Attorney, Actuary, Monitor, Plan Administrator and Investment Companies. Mr. Brilliant advised that he would like Trustee Davis to give a presentation on wills and trusts. The entire board agreed to this. Mr. Davis advised that he would. Mr. Brilliant advised that we will have some outside vendors give presentations also. Discussion was made and the Board agreed to have All Asset Protection, Insurance Advisor and a Certified Financial Planner attend to give presentations. Mr. Brilliant advised that he would get food and soft drinks for the presentation. The Board agreed to this.

NEXT MEETING:

Mr. Dorn advised that the next meeting will be on ~~December~~ ^{November} 8, 2011 at 5:00 p.m.

ADJOURNMENT

Trustee Davis made a motion to adjourn the meeting. Trustee Taylor seconded the motion. The motion passed 5-0. The time was 6:11 p.m.

The minutes of the meeting have been reviewed and approved by the Chairman of the Board, Mr. Greg Brilliant:



Chairman

10/11/11
Date.