

**TOWN OF DAVIE POLICE EMPLOYEES'
PENSION PLAN
MINUTES
SEPTEMBER 13, 2011**

The regular meeting of the Board of Trustees of the Town of Davie Police Employees' Pension Plan was called to order by Chairman Greg Brilliant on September 13, 2011 at 5:07p.m. at the Town of Davie Police Department, 1230 South Nob Hill Road in Davie, Florida.

TRUSTEES PRESENT:

Chairman Greg Brilliant, Secretary Larry Davis, Trustee Jack Mackie and Trustee Thomas DiMeglio.

ABSENT and EXCUSED:

Trustee Ed Taylor

OTHERS PRESENT:

Fund Attorney Bob Klausner, Yiu Lai of DuLaney and Company and Fund Administrator Bob Dorn

APPROVAL OF MINUTES:

August 9, 2011 Regular Meeting Minutes

Trustee Mackie moved to approve the August 9, 2011 meeting minutes as amended. Trustee DiMeglio seconded the motion. The motion passed 4-0.

CONSENT AGENDA FOR APPROVAL:

Warrant 166

Secretary Davis made a motion to approve Warrant 166 for a total amount of \$18,915.76. Trustee Mackie seconded the motion. The motion passed 4-0. Chairman Brilliant and Secretary Davis executed Warrant 166.

Warrant 167

Trustee DiMeglio made a motion to approve Warrant 167 for a total amount of \$2,030.25. Secretary Davis seconded the motion. The motion passed 4-0. Chairman Brilliant and Secretary Davis executed Warrant 167.

Warrant 168

Secretary Davis made a motion to approve Warrant 168 for a total amount of \$15,409.00. Trustee Mackie seconded the motion. The motion passed 4-0. Chairman Brilliant and Secretary Davis executed Warrant 168.

Warrant 169

Secretary Davis made a motion to approve Warrant 169 for a total amount of \$ 156.00. Trustee DiMeglio seconded the motion. The motion passed 4-0. Chairman Brilliant and Secretary Davis executed Warrant 169.

Warrant 170

Secretary Davis made the motion to approval Warrant 170 for a total amount of \$3,250.00. Trustee DiMeglio seconded the motion. The motion passed 4-0. Chairman Brilliant and Secretary Davis executed warrant 170.

Salem Trust Banking forms were completed by the previous Plan Administrator for the following employees and amounts:

Greg Tomasich (Final DROP distribution/Rollover) for the amount \$64,433.23

Mark Williams (Monthly benefit payments effective 9/1/11) for the amount \$4,237.84

Mark Williams (Monthly DROP distribution effective 9/1/11) for the amount \$2,000.00

Mark Williams (Lump Sum partial DROP distribution) for the amount of \$60,000.00.

Trustee DiMeglio made a motion to approve each one of these employee disbursements only after the new Plan Administrator can verify the back-up documentation for these disbursements. Trustee Mackie seconded the motion. The motion passed 4-0.

ATTORNEY REPORT:

Attorney Bob Klausner advised the Board that the lawsuit involving the Town of Davie, the Police Pension Plan and ex-member Mike Necolettos. Attorney Klausner advised that the settlement agreement was approved by the City and they executed the agreement. Attorney Klausner advised that Mike Necolettos and his council executed the agreement. Attorney Klausner advised that the agreement has been approved by Chairman Brilliant and now needs Board approval. Attorney Klausner advised that the Town of Davie is in the process of revising the off sets to the pension for disabled members. Trustee DiMeglio made a motion to ratify the agreement between the Pension Board, Town of Davie and Mike Necolettos. Trustee Mackie seconded the motion. The motion passed 4-0. Attorney Klausner advised that he will contact the Plan Administrator to make arrangements for the settlement payment.

NEW BUSINESS:

Secretary Davis asked the Plan Administrator if the Board has the insurance (errors and omissions) from all of the Plan's vendors. Bob Dorn advised Secretary Davis that we have not received the Plan's files from the previous administrator and can't verify if we have a copy in the files at this point. Bob Dorn advised that he will report back to the Board at the next meeting on this issue.

OLD BUSINESS:

There was no old business before the Board at this time.

ACTUARY REPORT

Yiu Lai advised that they have identified the Town and State contributions made during the period of October 1, 2010 through August 30, 2011 for the 2010/2011 Plan/Fiscal year for the Town of Davie Police Employees' Pension Plan. Mr. Lai advised that the total Town of Davie contributions from 10/1/2010 through 08/30/2011 is \$4,709,778.00. Mr. Lai advised that the total State contribution during this period is \$611,838.00. Mr. Lai advised that the total Town of Davie and State of Florida contribution as of 8/30/2011 is \$5,321,616. The total required Town of Davie and State of Florida contributions for the 2010/2011 plan year, based on the revised

State mandate, is 49.2% of the emerging covered pension payroll. This reflects the results of our actuarial impact statement for the implementation of the Tier-Two Plan, as determined

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after consultation with the Division of Retirement actuary. Mr. Lai advised that the payroll continues for remaining of the fiscal year, the amount owe to the pension plan would be estimated to be \$6,178,632.00. Mr. Lai advised that this means that if the Town of Davie continues to make the same contributions, it would be short approximately \$850,000.00. Secretary Davis asked how long the Town of Davie has to make the extra payment if it is short by Mr. Lai's calculations. Attorney Klausner advised that the City would have 30-60 days to finalize their payments. Attorney Klausner advised that this time period would be reasonable.

Mr. Lai advised that the State of Florida 185 contributions decreased from the previous year. The 2009/2010 fiscal year Chapter 185 contribution was \$637,164. The 2010/2011 fiscal year Chapter 185 contribution is \$611,838.00.

Mr. Lai advised that the total Town of Davie budget is approximately 90 million dollars and the pension plan represents about 5% of the budget. Direction was given to the Plan Administrator to send the Actuary Reports to the Town of Davie City Manager.

Mr. Lai advised that it was difficult to track the payment of member John Struck. Mr. Lai advised that Mr. Struck sent a check for \$7,000.00 and the bank did not code this any special way which caused the problem in tracking this amount. Mr. Lai advised that he is working with Karen Russo at Salem Trust on this matter.

PLAN ADMINISTRATOR

Mr. Bob Dorn advised that he is waiting on the former Plan Administrator, Benefits USA to collect all of the files on the plan. Mr. Dorn advised that he has contact Benefits USA and they needed some time to gather all the necessary files. Mr. Dorn advised that he will keep the Board posted on this issue.

Mr. Dorn presented Chairman Brilliant with a letter to Salem Trust to give authorization to Mr. Dorn and Mr. Williams to represent the Plan in administrator matters. Chairman Brilliant executed the letter. Direction was given to Mr. Dorn to send the letter to Salem Trust.

Mr. Dorn presented to the Board a bank signature authorization form. Mr. Dorn requested that all of the Board members sign the form along with Mr. Dorn and Mr. Williams. Trustee Mackie made a motion to execute this form by all Board members along with Mr. Dorn and Mr. Williams. Trustee DiMeglio seconded the motion. The motion passed 4-0. All Board members present signed the bank authorization form. Mr. Dorn advised that he would have Trustee Taylor and Mr. Williams sign the form at the next meeting.

Mr. Dorn advised that he has no other information to bring before the Board at this time.

NEXT MEETING DATE

Mr. Dorn advised that the next regular schedule meeting date is set for October 11, 2011 at 5:00 p.m.

ADJOURNMENT

Trustee DiMeglio made a motion to adjourn the meeting. Trustee Mackie seconded the motion. The motion passed 4-0. The meeting was adjourned at 6:14 p.m.



Greg Brilliant, Chairman