

TOWN OF DAVIE POLICE PENSION PLAN MINUTES

January 08, 2019

4:00 P.M.

The regular meeting of the Board of Trustees of the Town of Davie Police Pension Plan was called to order on behalf of the Board by the Plan Administrator – Mr. Greg Brilliant on January 08, 2019 at 4:01 P.M. at 13790 N.W. 4th Street, Suite 105, Sunrise, Florida.

TRUSTEES PRESENT:

Board Chairman – Mr. Thomas DiMeglio; Board Secretary – Mr. Lawrence Davis; Trustees – Mr. Jack Mackie, Mr. Ed Taylor and Trustee in Training – Mr. Danny Perez.

ABSENT:

Trustee – Mr. Paul Ortenzo (excused absence)

OTHERS PRESENT:

Administrative Assistant – Mrs. Patty Ostrander; Dahab Consulting – Mr. David Lee; Dulaney & Company – Mr. Don Dulaney & Ms. Lindsey Singer and Klausner, Kaufman, Jensen & Levinson – Mr. Stu Kaufman & Ms. Blanca Greenwood.

It should be noted that there was a quorum for the Board to have an official meeting.

PUBLIC DISCUSSION:

None

CONSENT AGENDA:

None

APPROVAL OF THE MINUTES:

The Board reviewed the November 13, 2018 Town of Davie Police Pension Plan meeting minutes. Mr. Davis made a motion to approve the minutes, seconded by Mr. Taylor. The Motion passed 4-0.

The following Warrants were reviewed and approved by the Board:

WARRANT 1161

Payment of \$600.00 to FPPTA for the annual membership fee. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1162

Payment of \$3,873.75 to Dulaney & Company for actuarial services through October 2018. Motion to approve as outlined by Mr. Taylor, seconded by Mr. DiMeglio. Motion passed 4-0.

WARRANT 1163

Payment of \$100.00 to Mr. Greg Brilliant for the Public Pension Coordinating Council Award. Motion to approve as outlined by Mr. Taylor, seconded by Mr. DiMeglio. Motion passed 4-0.

WARRANT 1164

Payment of \$1,340.00 to Klausner Kaufman Jensen & Levinson for legal services through November 2018. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1165

Payment of \$962.91 to Mr. Lawrence Davis for trustee reimbursement to attend the International Foundation Conference. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1166

Payment of \$2,250.00 to FPPTA for Trustees Davis, Mackie & Taylor to attend the Winter Trustee School. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1167

Normal Retirement Request for Mr. Greg Brilliant. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Davis. Motion passed 4-0.

WARRANT 1168

Drop Transfer to close account for Mr. Mark Larghi. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1169

Drop Transfer to close account for Mr. Robert McDaniel. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1170

Payment of \$7,917.50 to Dulaney & Company for actuarial services through November 2018. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

WARRANT 1171

Payment of \$640.00 to Klausner Kaufman Jensen & Levinson for legal services through December 2018. Motion to approve as outlined by Mr. Mackie, seconded by Mr. Taylor. Motion passed 4-0.

WARRANT 1172

Drop Transfer to close account for Mr. James Carney. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Davis. Motion passed 4-0.

WARRANT 1173

Disbursement of Terminal Leave Account for Mr. Edward Cuneo. Motion to approve as outlined by Mr. Mackie, seconded by Mr. Taylor. Motion passed 4-0.

WARRANT 1174

Drop Disbursement for Mr. David Graziadei. Motion to approve as outlined by Mr. Mackie, seconded by Mr. Taylor. Motion passed 4-0.

WARRANT 1175

Payment of \$35.00 to American Express. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Davis. Motion passed 4-0.

WARRANT 1176

Drop Disbursement for Mr. Greg Brilliant. Motion to approve as outlined by Mr. Taylor, seconded by Mr. Mackie. Motion passed 4-0.

NEW/UNFINISHED BUSINESS

The Board decided to table for the next meeting (February 12, 2019) the DROP Application Package and DROP FAQ update performed by Mr. Kaufman.

The Board discussed the recently obtained **Davie Police Pension Plan** American Express Corporate Card. It was the determination of the Board, that in the event of an expense other than conference travel arrangements (FPPTA, NCPERS, IFEBP) that exceeds \$250.00; approval by the Board Chairman would first be required. A motion was made by Trustee Taylor and seconded by Trustee Mackie (Motion passed 4-0) to have Counsel draft an Administrative Rule pertaining to use of the credit card.

MONITOR REPORT:

Mr. David Lee – Mr. Lee had previously advised the Board that they should consider additional Real Estate fund investment opportunities as a hedge against declining and/or stagnant fixed income returns. A presentation was made to the Board regarding Value – Add and Real Estate Debt investment opportunities. Mr. Lee stated that although large returns are not likely at this point in the investment cycle, modest returns exceeding that of our fixed income investments could be expected. Mr. Lee advised the Board of both the pros and cons of this type of investment, including risk factors involved with each different sub-class (Core, Core+, Value Add, and Opportunistic). In a twenty year snapshot comparison of the returns for fixed income and real estate, the real estate class has handily outperformed (8.61% to 4.49%). Mr. Lee stated that with the exception of the early Nineties when there was an oversupply of assets, real estate has proven to be an effective hedge against inflation. Mr. Lee suggested to the Board that the current investment allocation guidelines be adjusted to allow for a larger real estate allocation, from the current 10% to 15% once a suitable manager is determined and brought in. After considerable discussion, the Board directed Mr. Lee to begin a search for suitable investment managers into these respective real estate investments. Mr. Lee stated he will report back to the Board at the March 12, 2019 meeting with prospective candidates for same.

ATTORNEY REPORT:

Mr. Kaufman began by introducing Ms. Blanca Torrents Greenwood, a new associate to the firm. She graduated from University of Miami Law School and has worked for the Dade County State Attorney's Office and the Dade County PBA prior to joining the firm.

He advised that should the Plan need help and he was unavailable, Ms. Greenwood would be able to assist. Mr. Kaufman brought the Board up to speed on the class action lawsuit involving Bank of the Ozarks regarding questionable business practices.

This was pending litigation in which the Davie Police Pension Plan, upon the advice of Mr. Klausner, had sought to be the lead plaintiff. It was subsequently determined that a much larger institutional investor would in fact assume that role and therefore our Plan would assume a lesser role as a passive class representative. Mr. Kaufman then spoke of a Plan member who had attempted to change his beneficiary from his ex-wife as dictated by the divorce decree, to his current wife. Mr. Kaufman will be drafting a letter to this member advising that this will not be possible unless he has subsequent documentation from the Court overturning or amending the currently on file order. Mr. Kaufman closed reiterating that Ms. Greenwood would be available to the Board should he be unavailable.

ACTUARY REPORT:

Mr. Dulaney introduced Ms. Lindsey Singer of his office. He advised that she has been assisting in the office with DROP calculations and such. Going forward, she may be attending meetings with him and, should he be unavailable, assisting with any questions as they arise. Mr. Dulaney advised that he has emailed the auditors regarding the information needed for his GASB 67 statement for the Town of Davie on behalf of the Plan. Ms. Bittinger advised it will be forthcoming and therefore Mr. Dulaney should be able to complete his actuarial valuation report for presentation at the February 12, 2019 meeting. Annual Benefit Statement preparations for employee statements will then begin.

PLAN ADMINISTRATOR:

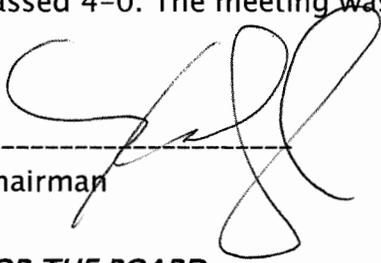
Mr. Brilliant informed the Board that attempts are underway to reacquire the October 01, 2018 benefit payment of \$787.08 made to Robert McCann. Mr. McCann passed away on 09/30/2018 and the Plan was not immediately notified. Fiduciary Trust attempted to recall the deposit and met with negative results. They were advised that there were no funds in the account. There is no next of kin listed for Mr. McCann, but I was able to locate in his personnel file, information regarding his son. Several phone messages have been left with no result. The contact information for his son is being sent to Mr. Kaufman to enable him to send correspondence requesting the full repayment of the October benefit.

OPEN DISCUSSION:

Mr. Taylor advised that he would like there to be some consistency with the way Trustee absences are noted in the minutes and whether they are excused or unexcused absences. The Board agreed and provided direction going forward that a determination will be made by the Board and appropriately noted. A failure to notify the Administrator or Chairman of an absence may result in an unexcused absence notation in the minutes for that meeting.

ADJOURN:

Mr. Davis made a Motion to adjourn the meeting. Mr. Taylor seconded the Motion. Motion passed 4-0. The meeting was adjourned at 5:38 P.M.



Chairman

FOR THE BOARD