

TOWN OF DAVIE POLICE PENSION PLAN

Minutes

January 09, 2018
4:00 P.M.

The regular meeting of the Board of Trustees of the Town of Davie Police Pension Plan was called to order on behalf of the Board by the Plan Administrator, Bob Dorn on January 09, 2018 at 4:01 P.M. at 13790 N.W. 4th Street, Suite 105, Sunrise, Florida.

TRUSTEES PRESENT:

Mr. Greg Brilliant – Chairman; Mr. Larry Davis – Secretary; Mr. Thomas DiMeglio, Mr. Jack Mackie & Mr. Ed Taylor – Trustees.

ABSENT:

None

OTHERS PRESENT:

Mr. Adam Levinson Board Attorney; Mr. Don Dulaney – Board Actuary; Mr. Bob Dorn, Plan Administrator – Precision Pension Administration, Inc.; Patty Ostrander – Precision Pension Administration, Inc.; Mr. Daniel Perez and Mr. Paul Ortenzo; Mr. David Lee – Dahab; Mark Leone – Citizen; Erik Sherman – Investment advisor.

It should be noted that there was a quorum for the Board to have an official meeting.

PUBLIC DISCUSSION:

No public comments presented.

CONSENT AGENDA:

The following Warrants were reviewed and approved by the Board:

MINUTES:

The Board reviewed the November 14, 2017. Mr. DiMeglio & Mr. Davis suggested some changes which the Board agreed upon. Mr. Davis made a Motion to approve the November 14, 2017. Mr. DiMeglio seconded the Motion. Motion passed 5-0.

WARRANT 985

This Warrant is to Robert Dorn for reimbursement for postage. The amount of this Warrant is for \$9.87. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 986

This Warrant is to Dulaney & Company for actuarial services through October 2017. The amount of this warrant is \$6,407.50. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Taylor seconded the Motion. The Motion passed 5-0.

WARRANT 987

This Warrant is to Klausner, Kaufman Jensen & Levinson for reimbursement for legal services through November 30, 2017. The amount of this warrant is \$1,130.00. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

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WARRANT 988

This Warrant is to Robert Dorn for reimbursement for postage. The amount of this Warrant is for \$6.65. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 989

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for Lyrical Asset. The amount of this Warrant is for \$1,139.50. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 990

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for GHA Fixed. The amount of this Warrant is for \$4,330.18. A Motion was made by Mr. Taylor to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 991

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for Mutual. The amount of this Warrant is for \$9,248.54. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 992

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 12-31-16 for Mutual. The amount of this Warrant is for \$2,858.41. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 993

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 06-30-17 for Mutual. The amount of this Warrant is for \$5,983.54. A Motion was made by Mr. Mackie to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 994

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for R & D. The amount of this Warrant is for \$93.28. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 995

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for Clearbridge. The amount of this Warrant is for \$977.48. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

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WARRANT 996

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for LMCG. The amount of this Warrant is for \$813.66. A Motion was made by Mr. Davis to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 997

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for PNC. The amount of this Warrant is for \$1,065.97. A Motion was made by Mr. Mackie to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 998

This Warrant is to Fiduciary Trust Company International for quarterly custodial fees for the period ending 09-30-17 for Clearbridge LRG. The amount of this Warrant is for \$898.85. A Motion was made by Mr. Mackie to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 999

This Warrant is to FPPTA for Paul Ortenzo to attend the FPPTA Winter Trustee School. The amount of this Warrant is for \$600.00. A Motion was made by Mr. Mackie to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 1000

This Warrant is to NCPERS (National Conference on Public Employees Retirement System) for 2018 annual membership fees. The amount of this warrant is \$250.00. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0

WARRANT 1001

This Warrant is to FPPTA for Ed Taylor, Jack Mackie, Larry Davis & Daniel Perez to attend the FPPTA Winter Trustee School. The amount of this Warrant is for \$2,400.00. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 1002

This Warrant is to FPPTA for Greg Brilliant & Tom DiMeglio to attend the FPPTA Winter Trustee School. The amount of this Warrant is for \$1,200.00. A Motion was made by Mr. Davis to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 1003

This Warrant is for a Partial DROP Distribution per section 9.1(b)(4) for the Davie Police Pension Plan to five retirees. A Motion was made by Mr. Davis to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 1004

This Warrant is to FPPTA for Re-certification fees for Greg Brilliant, Larry Davis, Jack Mackie, Ed Taylor & Tom DiMeglio. The amount of this Warrant is for \$150.00. A Motion was made by Mr. Taylor to approve this Warrant. Mr. DiMeglio seconded the Motion. The Motion passed 5-0.

WARRANT 1005

This Warrant is to Mark Ray for a DROP Disbursement from his DROP Account. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 1006

This Warrant is to Klausner, Kaufman Jensen & Levinson for reimbursement for legal services through December 31, 2017. The amount of this warrant is \$1,850.00. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Davis seconded the Motion. The Motion passed 5-0.

WARRANT 1007

This Warrant is to the Lyrical Asset Management for investment fees for the first quarter of 2018. The amount of this warrant is \$20,018.64. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 1008

This Warrant is to Edward Taylor for reimbursement for the FPPTA Trustee School in October. The amount of this Warrant is for \$1,089.91. A Motion was made by Mr. DiMeglio to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

WARRANT 1009

This Warrant is to Dulaney & Company for actuarial services through November 2017. The amount of this warrant is \$7,777.50. A Motion was made by Mr. Taylor to approve this Warrant. Mr. Mackie seconded the Motion. The Motion passed 5-0.

NEW / UNFINISHED BUSINESS:

Mr. Taylor gave a historical overview of the Board's position on the per diem. The Trustees decided to have a further discussion on this issue at the next meeting. This issue will be moved to next month's agenda.

MONITOR REPORT

Mr. David Lee advised that he contacted several firms for the self-directed DROP. Mr. Lee advised that only Voya responded and several investment firms declined to submit a bid. Mr. Lee advised that one of the big issues was mainly the amount of funds for investment for the Self-Directed DROP. Mr. Lee submitted the proposal to the Board for review from Voya. Mr. Erik Sherman is an independent contractor for Voya and was listed as the client representative for Voya in the proposal. Mr. Sherman currently works with Voya for the Town of Davie employees who invest in Voya. Mr. Sherman's investment consultant fees are in the bid from Voya and the Board discussed whether that investment consultant fees should be included in this because the members are self-directing the investments. The Board discussed the issue and directed Mr. Lee to

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obtain a bid from Voya with and without the investment consultant fee added in. The Board decided to discuss this issue during the March/2018 meeting.

ATTORNEY REPORT:

Mr. Adam Levinson made the presentation to the Board for the law firm of Klausner, Kaufman, Jensen & Levinson. Mr. Levinson spoke to the Board about various death benefits for members who die in the line of duty. Mr. Levinson also spoke to the Board about the minimum distribution for members who are 70 ½ and have funds in the Plan's DROP account. Mr. Levinson presented the Board Administrative Policy # 11 governing responsibility for purchase of service. The Board reviewed the policy and agreed to it. Trustee DiMeglio made a Motion to accept and approve Administrative Policy #11 which governs responsibility for purchasing service. Trustee Taylor seconded the Motion. The Motion passed 5-0. Mr. Dorn advised that he would have the policy posted on the web site.

Mr. Levinson and Mr. Dorn advised that several forms (DROP Application, Frequency asked questions, etc.) are being changed because of the sick and vacation rollover to the DROP and terminal leave accounts.

ACTUARY REPORT:

Mr. Don Dulaney made the presentation to the Board for Dulaney & Company. Mr. Dulaney presented a summary of his results in looking to lower the assumption rate from the current 7.60%. Mr. Dulaney explained the advantages and disadvantages to the Board for lowering the assumption rate. If the Board would lower the assumption rate to 7.5%, the dollar cost would be \$272,660 or 1.8% in increase in percentage of payroll. The cost to lower the assumption rate to 7.4% would be 3.5% in increase in payroll or \$541,636.00. The Board discussed this issue and decided to appoint Mr. Brilliant to speak to the Town Finance Department to obtain their input in this matter. This issue will be addressed at a future meeting.

PLAN ADMINISTRATOR:

Mr. Dorn advised that there were no reported deaths of retired members last month.

Mr. Dorn advised that the audit report should be completed by the auditors for the February/2018 meeting.

Mr. Dorn advised that the following active members completed all necessary documents and applications to enter the DROP: Tim Fitzgerald (entry date: 2-1-2018), Anthony Berardo (entry date: 2-1-2018) & Bruce Paquet (entry date: 2-1-2018).

Mr. Dorn advised that Trustees Lawrence Davis and Jack Mackie were reappointed by the Town Council to remain on the Board for another four year term.

OPEN DISCUSSION:

Mr. Brilliant spoke to the Board about attending a pension class from the International Foundation association. The Board discussed this and agreed to have Mr. Brilliant and any other member to attend.

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Mr. Dorn advised the Board that Mr. Thomas Squarini submitted his Police Disability Pension Application this morning. The Board directed Mr. Levinson and Mr. Dorn to start the disability process for Mr. Squarini.

ADJOURN:

Mr. Taylor made a Motion to adjourn the meeting. Mr. DiMeglio seconded the Motion. Motion passed 5-0. The meeting was adjourned at 6:06 P.M.



Greg Brilliant, Chairman
FOR THE BOARD